



## The Mississippi "Highly-Qualified" Secure Web Application

A significant component of *No Child Left Behind* is that all students be taught by a "highly qualified teacher" (HQT) who holds at least a bachelor's degree, has obtained full State certification, and has demonstrated knowledge in the core academic subjects he or she teaches. As a tool to help districts in their ongoing efforts to meet this goal of 100% highly qualified teachers, the Highly Qualified web application was developed as a secure tool designed to give district superintendents and their designee(s) options for viewing and monitoring the "Highly Qualified" status of district teachers:

Option 1 – By teacher. In this option, the highly qualified information is displayed by for each teacher.

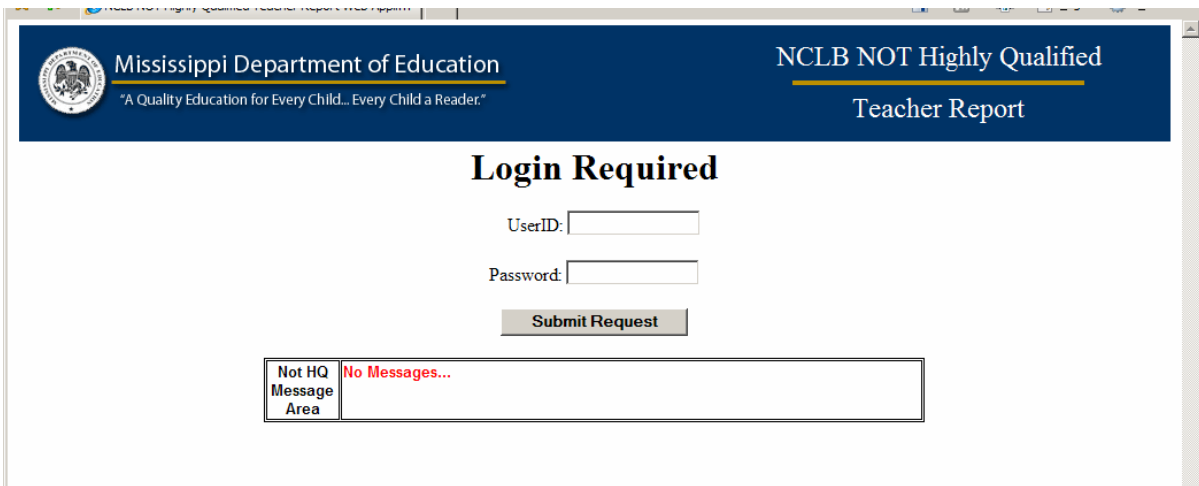
Option 2 – By school. In this option, the highly qualified information is displayed by school.

### Using the "Highly Qualified" Web Application

#### Accessing the "Highly Qualified" Web Application.

The "Highly Qualified" web application, can be accessed from MAARS (<http://www.mde.k12.ms.us/ors>) or directly (<http://orsap.mde.k12.ms.us:8080/NotHQT>).

**Note:** *The UserID and Password needed to access the NCLB Highly Qualified Web application are the same UserID and Password used to access accountability information on the district's secure folder. The UserID and Password are provided solely to district superintendents with the Preliminary Accountability Results. It is the superintendent's discretion to provide the UserID/Password to designees.*



Once logged into the application, the screen will display the two available options. Use the “Click Here” buttons to select either Option 1 or Option 2.

The screenshot shows a web browser window with several tabs. The main content area has a dark blue header with the Mississippi Department of Education logo and the text "Mississippi Department of Education" and "A Quality Education for Every Child... Every Child a Reader". To the right of the header, it says "NCLB NOT Highly Qualified" and "Teacher Report". Below the header is a white box titled "NCLB NOT HIGHLY QUALIFIED TEACHER MONITOR'S MENU". Inside this box, there are two options, each with a "Click Here" button. Two red arrows point to these buttons. Below the options is a button labeled "EXIT NotHQT MONITOR'S SYSTEM". At the bottom of the page, there is a "Not HQ Message Area" box containing the text "No Messages...".

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**NCLB NOT Highly Qualified**  
**Teacher Report**

**NCLB NOT HIGHLY QUALIFIED TEACHER MONITOR'S MENU**

**Option 1** This option provides a list, by school, of the HQ and NOT HQ FTE's, percentage of FTE's HQ, number of HQ core courses offered, number of core courses taught by HQ and NOT HQ teachers, and the percentage of courses taught by HQ teachers. [Click Here](#)

**Option 2** This option provides the FTE Not Highly Qualified counts by schools. This report gives the FTE counts of core subjects taught by HQ teachers, and Not HQ teachers, the number of core courses offered, core courses taught by HQ teachers and Not HQ teachers. Each category calculates a HQ percentage. [Click Here](#)

[EXIT NotHQT MONITOR'S SYSTEM](#)

Not HQ Message Area: No Messages...

## II. Accessing “Option 1”.

**Option 1 – By teacher.** In this option, the highly qualified information is displayed by for each teacher. The following information is arranged by school and is provided for each teacher in the district:

- School Number
- School Name
- Teacher Name
- Each period in which the teacher is teaching a NCLB core course
- The FTE value of that particular period
- The course code, and
- Course description for that period

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NCLB NOT Highly Qualified  
Teacher Report

**HINDS COUNTY Monthly Not Highly Qualified Teacher(s) List**

Month 1   Month 2   Month 3   **Month 4**

School	School Name	First Name	Last Name	Period	FTE Value	Course Code	Course Description
12				4	0.13	132149	SPECIAL EDUCATION MATH - ELEMENTARY
12				8	0.13	132149	SPECIAL EDUCATION MATH - ELEMENTARY
12				5	0.14	270401	PRE-ALGEBRA - GRADES 7
12				6	0.14	270401	PRE-ALGEBRA - GRADES 7
24				1	0.14	132175	SPECIAL EDUCATION SCIENCE - ELEMENTARY
24				1	0.14	132128	SPECIAL EDUCATION READING (K-8)
24				2	0.14	132128	SPECIAL EDUCATION READING (K-8)
24				3	0.14	132129	SPECIAL EDUCATION LANGUAGE ARTS - ELEMENTARY
24				4	0.14	132149	SPECIAL EDUCATION MATH - ELEMENTARY
24				6	0.14	132149	SPECIAL EDUCATION MATH - ELEMENTARY
28				1	0.13	132149	SPECIAL EDUCATION MATH - ELEMENTARY
28				1	0.13	132129	SPECIAL EDUCATION LANGUAGE ARTS - ELEMENTARY
28				2	0.13	132149	SPECIAL EDUCATION MATH - ELEMENTARY
28				2	0.13	132129	SPECIAL EDUCATION LANGUAGE ARTS - ELEMENTARY
28				3	0.13	132129	SPECIAL EDUCATION LANGUAGE ARTS - ELEMENTARY
28				3	0.13	132149	SPECIAL EDUCATION MATH - ELEMENTARY
28				1	1.00	239901	LANGUAGE ARTS- GRADES K-6
30				1	0.10	132127	FUNCTIONAL LANGUAGE ARTS - READING - SECONDARY

2   Return to Main Menu   Print Selected Month's Data   1

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Notice that there are tabs across the top representing the nine reporting periods of the school year. Each of these months corresponds to the reporting periods used to report data to MSIS.

- |                 |                 |
|-----------------|-----------------|
| Tab 1 - Month 1 | Tab 6 - Month 6 |
| Tab 2 - Month 2 | Tab 7 - Month 7 |
| Tab 3 - Month 3 | Tab 8 - Month 8 |
| Tab 4 - Month 4 | Tab 9 - Month 9 |
| Tab 5 - Month 5 |                 |

The application will automatically default to the most recently available reporting period and will reflect any changes to the highly qualified status of teachers during that reporting period. This will allow users to monitor the highly qualified status of teachers throughout the year as well as to have a record of the progress of the highly qualified status of teachers throughout the year.

For each of the options, the user can either (1) Print the Selected Month's Data, or (2) Return to the main menu.

### III. Accessing “Option 2”.

**Option 2 – By school.** In this option, the highly qualified information is displayed aggregately by school. The following information is provided for each school in the district:

- School Number
- School Name
- The number of FTE’s for that school considered to be highly qualified
- The number of FTE’s for that school considered to be *not* highly qualified
- The percent of FTE’s for that school that are considered to be highly qualified
- Number of core NCLB courses taught at the school and used in NCLB highly qualified calculations
- Number of core NCLB courses taught at the school by a highly qualified teacher
- Number of core NCLB courses taught at the school by a *not* highly qualified teacher
- The percent of core NCLB courses taught at the school by a highly qualified teacher

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NCLB NOT Highly Qualified  
Teacher Report

**ABERDEEN District Monthly Highly Qualified Teacher Plan**

Month 1   Month 2   Month 3   Month 4   **Month 5**

School	School Name	HQT FTE	NOT HQT FTE	HQT FTE %	Number HQ Core Courses	HQT Taught CC	Not HQT Taught CC	HQT Taught CC %
0	District Level Data	73.88	2.8	96.35	511	496	15	97.06
4	Aberdeen Elementary	7.98	1.02	88.67	68	60	8	88.24
8	Aberdeen High	23.01	1.78	92.82	155	148	7	95.48
12	Aberdeen Middle	12.01	0.0	100.0	74	74	0	100.0
20	Prairie Elementary	6.26	0.0	100.0	38	38	0	100.0
24	Shivers Jr High	10.08	0.0	100.0	64	64	0	100.0
28	Belle Elementary	14.54	0.0	100.0	112	112	0	100.0
92	Aberdeen Learning Ct	0.0	0.0	0.0	0	0	0	0.0

Return to Main Menu   Print Selected Month's Data

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Notice that, just as in the first option, there are tabs across the top representing the nine reporting periods corresponding to the reporting periods used in MSIS, that the application will automatically default to the most recently available reporting period and will reflect any changes to the highly qualified status of teachers during that reporting period. This will allow users to monitor the effects of the changing highly qualified status of teachers throughout the year and its affects on the status of the schools.

For each of the options, the user can either (1) Print the Selected Month’s Data, or (2) Return to the main menu.